

**MINUTES OF THE REGULAR MEETING OF THE  
FLORIN RESOURCE CONSERVATION DISTRICT  
BOARD OF DIRECTORS**

**Tuesday, September 21, 2021**

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:00 p.m. by Vice-Chair Tom Nelson via Zoom.

**Call to Order, Roll Call, and Pledge of Allegiance.**

|                              |   |
|------------------------------|---|
| Directors Present:           | Sophia Scherman, Tom Nelson, Bob Gray, Lisa Medina,   |
| Directors Absent:            | Elliot Mulberg  |
| Staff Present:               | Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/Treasurer;<br>Stefani Phillips, Human Resources Administrator/Board Secretary; Donella<br>Murillo, Finance Supervisor; Travis Franklin, Program Manager; Amber<br>Kavert, Administrative Assistant II (Confidential) |
| Staff Absent:                | None  |
| Associate Directors Present: | Paul Lindsay  |
| Associate Directors Absent:  | None  |
| General Counsel Present:     | Ren Nosky, JRG Attorneys at Law   |
| Consultants Present:         | Jay Plaxco and Taylor Hershey, A.P. Thomas Construction, Inc.; Bob Earl,<br>Earl Consulting Co., LLC; Tyler Babcock and Joseph Serar, MFDB<br>Architects  |

**Public Comment**

Nothing to report.

**1. Proclamations and Announcements**

General Manager Bruce Kamilos recognized Denise Maxwell for her 15 years of service to the Florin Resource Conservation District (FRCD)/Elk Grove Water District (EGWD)(District) and Aurelia Camilo for her five (5) years of service to the District.

**2. Consent Calendar**

- a. Minutes of Regular Board Meeting of August 17, 2021
- b. Accounts Payable Check History – August 2021
- c. Board and Employee Expense/Reimbursements – August 2021
- d. Active Accounts – August 2021
- e. Bond Covenant Status for FY 2021-22 – August 2021
- f. Year to Date Revenues and Expenses Compared to Budget – August 2021
- g. Cash Accounts – August 2021
- h. Consultants Expenses – August 2021
- i. Major Capital Improvement Projects – August 2021

Director Bob Gray pulled items b and g.

MSC (Medina/Nelson) to approve Florin Resource Conservation District Consent Calendar items a, c-f, h-i. 4/0: Ayes: Gray, Medina, Nelson and Scherman.

Director Gray questioned a few checks on item b - Accounts Payable Check History, including a question regarding the warranty on an EATON motor that needed to be replaced. Staff answered his questions and will look into the warranty.

MSC (Gray/Nelson) to approve Florin Resource Conservation District Consent Calendar items b and g. 4/0: Ayes: Gray, Medina, Nelson and Scherman.

Chair Sophia Scherman led the rest of the meeting.

### **3. Florin Resource Conservation District Associate Director Re-Appointment**

Board Secretary Stefani Phillips presented the item to the FRCD Board of Directors (Board) explaining that Associate Director Paul Lindsay's term was up and that the Board needed to re-appoint him if they so wished.

All Board members praised Mr. Lindsay for his input over the past two (2) years.

MSC (Medina/Nelson) to re-appoint Paul Lindsay as Associate Director to the Florin Resource Conservation District Board of Directors. 4/0: Ayes: Gray, Medina, Nelson and Scherman.

### **4. Administration Building Tenant Improvements Value Engineering Items**

Mr. Kamilos provided background on the item and announced the design team was on the call.

In summary, on July 13, 2021, FRCD held a special board meeting to discuss the completed design development drawings for the Administration Building Tenant Improvements Project (Project). At that meeting, staff presented to the Board that the estimated total cost of the Project had risen from \$2.3 million to \$2.775 million. The higher costs are attributable to the volatility in the current market for construction and building supplies. The Board agreed that the Project should go forward, even at the higher estimated cost. However, the Board directed staff to look for areas where value engineering could be done to bring the Project costs down. On August 23, 2021, the Design Team and the Building Improvements Advisory Committee met to discuss value engineering items proposed by the Design Team. The Design Team presented a list of 15 value engineering items; consensus by the group was reached on 12 of the value engineering items, while three (3) of the items remain unresolved. The three (3) items were: 1) Include the patio and patio cover, 2) Include the "extra" restroom near the kitchen, and 3) Include the entire exterior security fenced area and the gates. Staff asked for the Board's direction on what to do with the three (3) items

The Board's consensus was to support keeping the patio/patio cover and the security fencing for the building, while eliminating the "extra" restroom near the kitchen.

### **5. Nomination of Sacramento Local Agency Formation Commission Special District Commissioner and Alternate Special District Commissioner**

Ms. Phillips presented the item to the Board.

In summary, Sacramento Local Agency Formation Commission (LAFCo) is soliciting nominations for one (1) Commissioner for Office No. 7, as well as one (1) Alternate for Office No. 6 & 7 for the term January 1, 2022, through December 31, 2025. Currently Gay Jones holds the seat of Commissioner Office No. 7 and Charlea Moore holds the seat of Alternate Office No. 6 & 7. It is anticipated that each of these individuals will run as incumbents. The deadline for nominations is September 30, 2021, at 4:00 pm. The nominations for the Commissioner and Alternate will be accumulated and a ballot will be sent to each agency for voting.

After each board member commented that they were not interest, the Board chose not to nominate anyone.

### **6. Water Professionals Appreciation Week**

Program Manager Travis Franklin presented the item to the Board.

In summary, California's fifth annual Water Professionals Appreciation Week will kick off October 2, 2021, highlighting the important role of water industry professionals and local public water agencies in ensuring safe and reliable drinking water, wastewater and recycled water operations in California.

MSC (Nelson/Medina) to adopt Resolution No. 09.21.21.01, declaring October 2-10, 2021, Water Professionals Appreciation Week. 4/0: Ayes: Gray, Medina, Nelson and Scherman.

## **7. Future Florin Resource Conservation District Board Meetings**

Mr. Kamilos presented the item to the Board.

In summary, the Governor passed Assembly Bill 361 (AB-361) which extends allowing public board meetings to be conducted by teleconference. The Board then has a chose to continue conducting meetings by teleconference or switch back to in-person meetings. If the Board chose to continue conducting meetings by teleconference, it was advised that they adopt a resolution each month to continue in that manner.

All present Board members concurred to continue conducting board meetings by teleconference.

## **8. General Manager's Report**

Mr. Kamilos presented the item to the Board.

In summary, Finance Manager Patrick Lee explained the State Water Board is overseeing a program that will allocate \$985 million of federal funding to community water systems for the purpose of covering unpaid bills related to the COVID-19 pandemic. The funding will cover unpaid bills accrued between March 4, 2020, and June 15, 2021. The State Water Board will disburse funds to water agencies between November 1, 2021, and January 31, 2022. On August 25, 2021, the Elk Grove Water District (EGWD) submitted a survey to the State Water Board outlining EGWD's total arrearages and lost revenue for the above stated period. EGWD reported Residential Arrearages of \$243,114, Commercial Arrearages of \$8,294, and Estimated Lost Revenue of \$274,695. He mentioned EGWD will be getting 100% of what was requested once the State Water Board approves the guidelines. Staff will bring this item back at the next Board meeting.

Mr. Kamilos explained it is an election year for the Association of California Water Agencies (ACWA) for president and vice-president. He asked the Board for direction on which candidates the FRCD should provide a resolution of support to. The Board recommended bringing back resolutions of support for Pam Tobin and Cathy Green for president and vice-president, respectively. Staff will bring back the resolutions at the October board meeting.

Mr. Kamilos requested direction on who to nominate for ACWA Region 4 positions. Staff suggested concurring with the Region 4 Nominating Committee's recommended slate that was provided on the ballot. The Board agreed.

Mr. Kamilos provided information to the Board on the proposal, including specific projects, staff submitted to the City of Elk Grove and Sacramento County asking for participation in the American Rescue Plan Act (ARPA) funds they received.

## **9. Legislative Matters and Potential Direction to Staff**

Mr. Franklin updated the Board on legislative matters.

## **10. Elk Grove Water District Operations Report – August 2021**

Mr. Kamilos presented the EGWD Operations Report – August 2021 to the Board.

## **11. Directors Comments**

Director Bob Gray informed the Board that he has some health concerns which may impact future board meetings.

Adjourn to Regular Board Meeting on October 19, 2021.

Respectfully submitted,

*Stefani Phillips*

Stefani Phillips, Board Secretary

AK/SP